

July 2008 Schedule

(updated Mar 27, 2008)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 LABOR: PP12 Normal DW refresh	2 LABOR: PP12 SURCHARGES Normal DW refresh	3 GL: Re-open GL for EDA Normal DW refresh	HOLIDAY 4 Normal DW refresh	5 Normal DW refresh
6	7 Normal DW refresh	8 GL: Final Close Jun 2008 Normal DW refresh	9 Normal DW refresh	10 Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh
13	14 LABOR: PP13 Normal DW refresh	15 LABOR: PP13 SURCHARGES Normal DW refresh	16 GL: Update AR Trial Table Normal DW refresh	17 Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh
20	21 Normal DW refresh	22 Normal DW refresh	23 Normal DW refresh	24 LABOR: JUL NOAA CORPS SURCHARGES Normal DW refresh	25 DISBURSEMENTS: Last run for Jul Normal DW refresh	26 Normal DW refresh
27	28 LABOR: PP14 Normal DW refresh	29 LABOR: PP14 SURCHARGES Jul Month-end Estimate SURCHARGES SLTs SLTs to be approved for Jul are due to FMB by 4:00 pm ET CA O/U Reversal - Part C Normal DW refresh	30 SLTs 12:00 pm ET Final Approval CA SURCHARGES processed prior to the "Tier ONE" closing Normal DW refresh	31 CFS G/L MONTH-END PRELIM CLOSING 6:00 AM ET Close Tier 1 WIP CA O/U Process. 12:00 AM ET Close Tier 2 Normal DW refresh		

TIER "ONE" Closing

Tier "ONE" modules will be placed in "PRELIMINARY" close for the **July 2008 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

8:00 AM ET: "Tier ONE" may begin working on Aug 2008 transactions.

TIER "TWO" Closing

Tier TWO modules, will be placed in "PRELIMINARY" close for the **July 2008 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
The Cost Accumulation Over/Under (CA O/U) process @ 6:00 AM ET on Thursday July 31, 2008
- GJ – General Journal (GJs and Labor, etc.)
- GL – General Ledger
 - These transactions will affect the Cost Accumulation Surcharge & Over/Under processes.

"Tier TWO," should **NOT** enter ANY transactions while July 2008 is still open. **ONLY after July 2008** is closed may "Tier TWO" modules mentioned above begin working on Aug 2008 transactions.